

**Our Lady of Mount Carmel Catholic School Council Minutes**  
**November 17, 2015**

Attendees: Mrs. Taylor, Mrs. Turner, Mrs. Aubin, Mrs. Visca, Mr. Legace, Mrs. Tancredi, Mrs. MacDonald, Mrs. D'Uva, Mrs. Artista Marsh, Mrs. Stranges, Mrs. Maure, Mrs. Carbonara, Mrs. Stoddart, Mrs. Davey

Prayer : Nicole Aubin

Co-Chairs Report:

- i. Everyone read over the Minutes from last week
- ii. We went through the volunteer list as a group with important activities happening at the school
- iii. February 12<sup>th</sup> Dance-a-thon Sign Up/Volunteer Appreciation Breakfast Invitation open to parents
- iv. 50<sup>th</sup> Anniversary Volunteer Sign Up
- v. Grade 8 Grad- require donations for prizes (pre-planning meetings closer to the date) June 27th
- vi. Play Day-BBQ in June and all other events to be discussed at the next meeting in regards to dates and lead person
- vii. Food Day: December 11,2015 (Food days-every other month), Late January, Shrove Tuesday in February, April (another food day)
- viii. Advent Mass: Waiting for Father.
- ix. Movie Night-April 15<sup>th</sup>
- x. Kids Helping Kids- For a cost students can participate in activities throughout the week (planned activities to follow)

Teacher Rep Reports:

- Mrs. Artista-Marsh presented the following information: ELKP's are learning through play and discovery. Students are starting to prepare for the Christmas Concert in which there will be morning and afternoon performances.
- ELKP' students to Grade 5 students will be attending a Mary Poppins Musical trip at the beginning of December. Money and permission forms have been collected.
- Mrs. MacDonald presented the following information: Students are learning about the saints and creating posters to share their learning with one another. In science students are exploring their Energy Unit. They are also working on writing skills and sharing their favourite books. Students are also learning to use the smartboard for e-books. A focus has also been learning skills and specifically the importance of Responsibility.
- Grades 2-3: Students are practicing for the Christmas Concert and preparing for the 50<sup>th</sup> anniversary. Students also participated in a church visit. Students are currently having First Communion interviews with Father and preparing for First Reconciliation.
- Mrs. D'Uva presented the following information: The collection of food items for Project Share is going very well. The 12 days of Christmas ticket sales are also going strong. Students are working on door decorations, practicing their singing skills and learning dance routines as they prepare for the school's 50<sup>th</sup> Anniversary.

Church Rep Report: Anna Racine  
-Mrs. Racine was not in attendance.

Special Needs Report (SEAC) Report: Anna Racine  
Mrs. Racine was not in attendance.

Principal Report:

- i. New Attendance Update: New attendance reporting will begin on November 30<sup>th</sup>. A letter was sent home yesterday, another reminder will go home on Friday. Important to note that all student information is correct-update all phone numbers please. There is also an "app" that can be used through the cell phone.

- ii. School Emergency Practices: The school has done their 3 fire drills for the Fall and one emergency response drill. Three more fire drills will be done in the spring and 2 more emergency response practices will be done throughout the school year.
- iii. CSC by-laws. Most of the by-laws were presented at the first meeting. Mrs. Davey reviewed some of the other sections of the by-laws. They are posted on the school's website under Catholic School Council.
- iv. Fundraising for 2015-2016. Mrs. Davey reviewed what was remaining in last year's dance a thon account and the Nevada tickets. Expenditure of funds for the Twelve Days of Christmas fundraiser is for a hydration station in the ELKP/Primary section of the school, Graduation expenses namely for the grad composites and folders, field trip expenses.
- v. Kids Helping Kids February 8-12 : Students can participate in the week's activities planned by the KHK committee for a fee of \$2.00. The Dance a thon takes place on Feb. 12<sup>th</sup>.
- vi. Grade 8 Graduation Discussion- Proposed the Grade 8's fundraiser so that they can choose another venue for Graduation (We will continue with school tradition and host Grade 8 graduation at the church hall) Concerns were brought up in regards to supervision being done by parents. Mrs. Davey volunteered to remain at the Hall with Catholic School Council/parent volunteers and graduates that evening.
- vii. School Nutrition: Mrs. Stoddart has taken the lead on this. She has coordinated volunteers for packing the nutrition bags and groups of parents who will do the muffin baking at the school twice a month. Setting up a schedule for volunteers to come and bake.
- viii. Progress Reports and Interviews: Reports will be sent home on November 20<sup>th</sup> with parent/teacher student interviews on November 24<sup>th</sup> from 3:30 pm to 7:00 pm. If parents can't come that night, parents can arrange to come another evening or a phone interview. Teachers try to put interviews back to back for families with more than one child.
- ix. January 2016 events: ELKP Registration January 13<sup>th</sup> (All day Open House), Saint Michael HS Open House January 14<sup>th</sup>, French Immersion On-Line Registration Dec. 15<sup>th</sup>, PA Day January 15<sup>th</sup>.

Adjournment 7:30 p.m.

Next Meeting Date: January 12, 2016 6:30 p.m.

Prayer for next meeting: Mrs. Stoddart and Mrs. Taylor